

Kim Lane, MD

Welcome to Women's Health Wise. The information below is intended to answer some of the common questions about our practice. We value you as a patient and strive to provide you with the highest quality women's healthcare. Please feel free to ask additional questions to any staff member.

Appointments:

Appointment hours are Monday, Tuesday, Wednesday, and Thursday from 9 AM to 5 PM with lunchtime appointments available on Wednesdays.

Please remember to schedule annual exams eight weeks in advance.

We will try to reach you if we expect a delay or need to reschedule your appointment due to an emergency. Due to circumstances beyond our control this is not always possible and we appreciate your understanding. As a courtesy to other patients, we will reschedule your appointment if you arrive more than 15 minutes late.

Messages:

We realize that good communication benefits both doctors and patients; therefore we have these suggestions for messages.

Please leave detailed information with our receptionist regarding the nature of your call and phone numbers where you can be reached during the day and evening. We will try to return your call as soon as possible, up to one business day. If we are out of the office, non-emergent messages will not be answered until the next business day.

Prescriptions:

We are able to refill medications Monday-Thursday from 9 AM to 5 PM. Medications can be refilled until your next exam is due. Call your pharmacy (local or mail order) and ask them to contact us for refills of your medication. Please allow two business days for prescription refills. If you are requesting a new prescription or have other questions relating to your medication feel free to call the office. Your insurance company determines whether you will receive a 30 or 90 day supply of your medication, therefore we recommend you contact them with any questions you may have.

After Hours / Weekends:

If you have a life threatening emergency call 911.

For non-emergent issues, please leave a voice mail at <u>303.776.5820</u>. We will return your call the next business day.

The doctor is on-call for medical emergencies. She can be reached after hours by calling 303-776-7295.